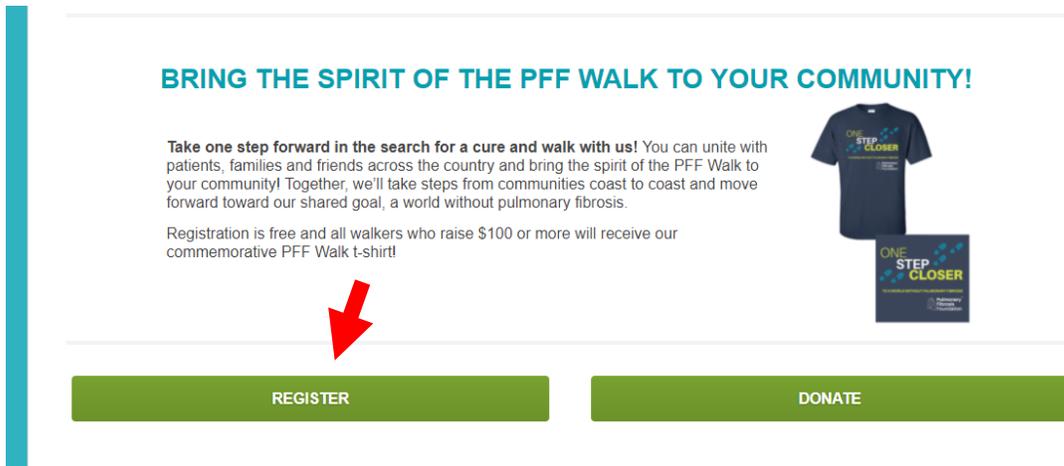


## How to Register for a PFF Walk on QGiv:

1. Click on the “**Register**” button on the [PFF Walk Page](#) to open the registration form.



**BRING THE SPIRIT OF THE PFF WALK TO YOUR COMMUNITY!**

Take one step forward in the search for a cure and walk with us! You can unite with patients, families and friends across the country and bring the spirit of the PFF Walk to your community! Together, we'll take steps from communities coast to coast and move forward toward our shared goal, a world without pulmonary fibrosis.

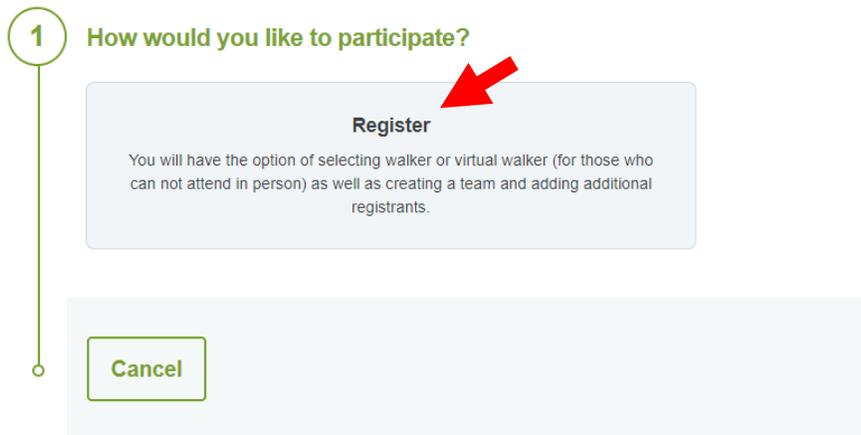
Registration is free and all walkers who raise \$100 or more will receive our commemorative PFF Walk t-shirt!



**REGISTER** **DONATE**

2. Click on **Register**, enter your email and click continue to get your registration started!

[Registration Details](#) → [Review and Billing](#) → [Thank You](#)



**1** How would you like to participate?

**Register**

You will have the option of selecting walker or virtual walker (for those who can not attend in person) as well as creating a team and adding additional registrants.

**Cancel**

3. If it is your first time on the site, you will need to create an account. You can create a new account using your email address, Facebook, or Google; just enter your credentials on this screen and click **create my account**. If you already have an account, you will receive a message that you can register using your existing log in information.

The screenshot shows a registration form titled "Create an Account". At the top, there are two social login buttons: "Log in with Facebook" and "Sign in with Google". Below these is the word "or". The form then asks for "Your First Name" and "Your Last Name". The email field contains "jwilliams@pulmonaryfibrosis.org". The password field is masked with dots, and there is a "Confirm Password" field. A green "Create My Account" button is at the bottom. Below the button, it says "By creating an account, you agree to our [Acceptable Use Policy](#)." and "Already have an account? [Log in now](#)".

4. **Join a team:** If you were recruited by someone to walk, click the “join a team” button, search for the team name and proceed with your registration.

**Create a team:** Recruit your friends, family, colleagues, and neighbors to walk with you! Click the “create a team” button to get started.

**Register as an Individual:** If you are planning on walking by yourself, you can register as an individual fundraiser. If you change your mind, you can create a team later by emailing Sarah at [seiden@pulmonaryfibrosis.org](mailto:seiden@pulmonaryfibrosis.org).

The diagram shows a registration flow with three numbered steps:

1. Register
2. Virtual PFF Walk 2021
3. Would you like to:
  - Join a Team: Join a team and raise more money by fundraising as a group!
  - Create a Team: Take the lead and create a team to supercharge your fundraising!
  - Register as an Individual: Create a fundraising page without joining or creating a team.

5. Enter your personal information.

The screenshot shows a fundraising page setup form with a green header. The header contains a search bar with the text "Search This Event", social media icons for Facebook, Twitter, YouTube, and Instagram, and a "Log In or Sign Up" link. The form is divided into three numbered steps:

- 1**: A button with a close icon and the text "Click here to start your fundraising page!".
- 2**: A "Fundraiser" label and a "\$0.00" amount.
- 3**: "Personal Information" section with the following fields:
  - First Name required: Jackie
  - Last Name required: Williams
  - Address required: (empty)
  - City required: (empty)
  - State required: Select a State (dropdown)
  - Zip Code required: (empty)
  - Country required: United States (dropdown)
  - Phone Number required: (empty)

6. Complete additional information to help us get to know you and support your efforts better! Set your personal **fundraising goal** (this can always be changed or increased later), **make a self-donation**, and provide your employers name and connection to PF. Making a self-donation shows your commitment and will help get a jump start on your fundraising!

The screenshot shows the "Additional Information" section of the fundraising page setup form. It includes the following sections and fields:

- Fundraising Goal**: "Your Personal Fundraising Goal" with a text input field containing "\$ 250.00".
- Make a Self-Donation**: "Start your fundraising now!" with a text input field containing "\$". To the right, there is a note: "You can start your fundraising efforts today by making a self-donation that will be applied toward your fundraising goal."
- Additional Questions**: "Employer required" with a text input field. Below it is a checkbox labeled "My employer matches charitable donations".
- PF Connection required**: A dropdown menu with the text "Please Choose an Option".
- Waiver**: A checkbox labeled "I agree and accept the terms and conditions." which is checked.

7. If you would like to add additional registrants (ex: children or spouse), now is the time to do it! If not, review your registration and you are done! You will receive a confirmation email shortly with instructions on how to personalize your page. If you didn't receive it, check your spam or contact us and we can help you.

Registration Details → **Review and Billing** → Thank You

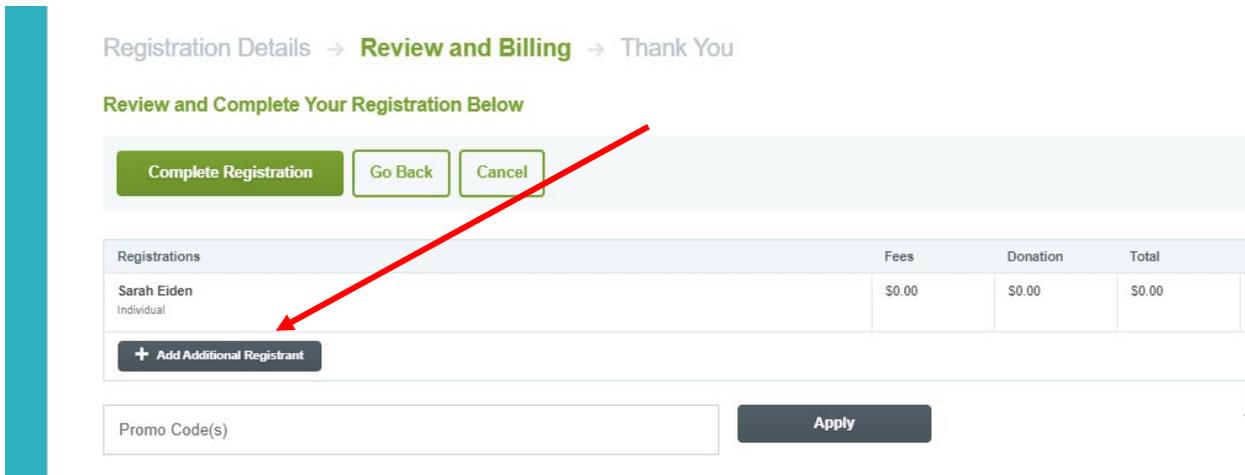
**Review and Complete Your Registration Below**

[Complete Registration](#) [Go Back](#) [Cancel](#)

Registrations	Fees	Donation	Total
Sarah Eiden Individual	\$0.00	\$0.00	\$0.00

[+ Add Additional Registrant](#)

Promo Code(s) [Apply](#)



8. From the registration confirmation page, you will have the opportunity to connect your page to a Facebook fundraiser. By linking to Facebook, you will be able to raise funds directly from your Facebook page and those gifts will count towards your goal on your Walk fundraising page! **(Please note that donations to your walk fundraising page will *not* show on your Facebook fundraiser).**

Registration Details → Review and Billing → **Thank You**

**Your Registration (#7558045) is Complete!**

Now complete your profile! 0% Complete

Make the most of your fundraising efforts by completing your profile. The Welcome Quest will guide you through some of the most important features of your fundraising page and help raise more donations!

- Upload Your Avatar
- Update Your Personal Page
- Send a Fundraising Email
- Raise Your First Donation
- Share on Facebook / Twitter

or view your Fundraising Dashboard

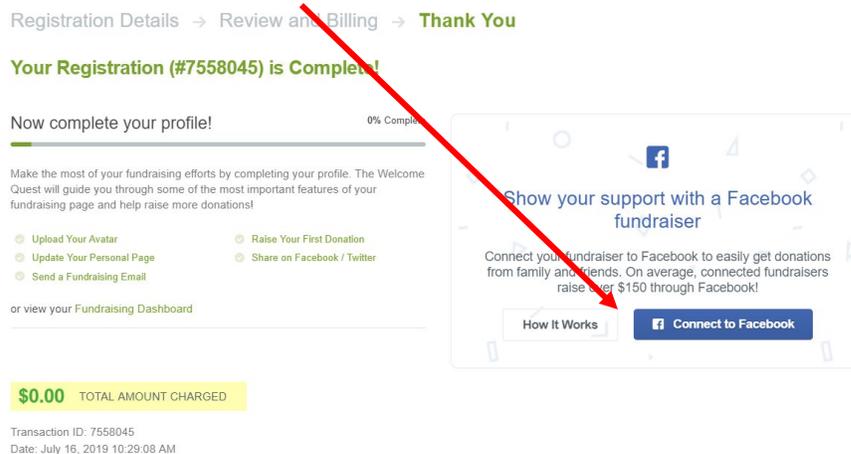
**\$0.00** TOTAL AMOUNT CHARGED

Transaction ID: 7558045  
Date: July 16, 2019 10:29:08 AM

**Show your support with a Facebook fundraiser**

Connect your fundraiser to Facebook to easily get donations from family and friends. On average, connected fundraisers raise over \$150 through Facebook!

[How It Works](#) [Connect to Facebook](#)



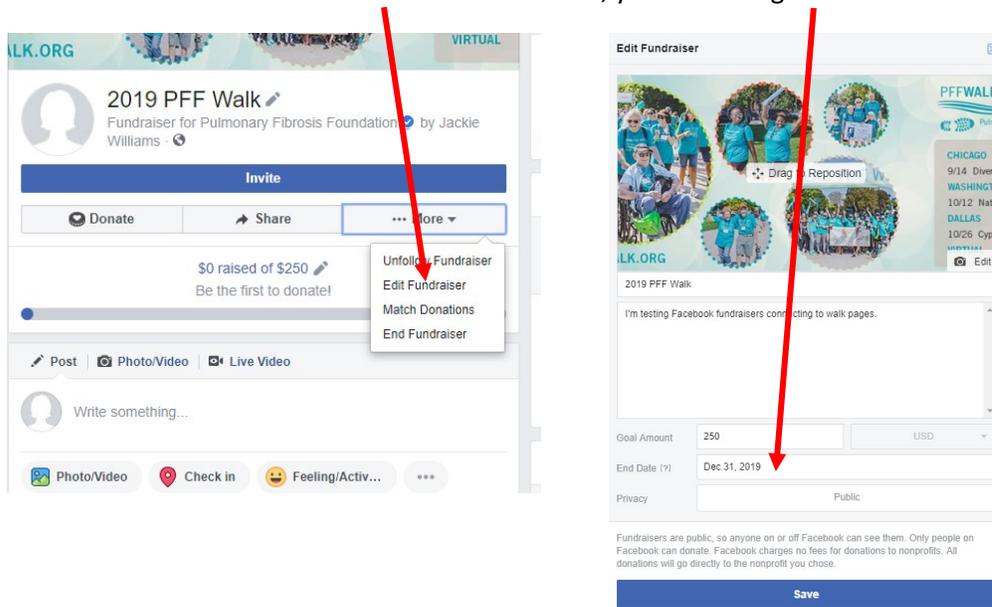
- Facebook will prompt you to allow the Pulmonary Fibrosis Foundation access to your fundraisers and then will ask you to create a title and share your story. **Be sure to include a short blurb - this is your opportunity to tell your Facebook friends and family why you're walking and ask for their support!**

A screenshot of a Facebook fundraising page creation form. At the top, it says "Tell your story. Then we'll connect your fundraising page to Facebook." Below this, there are two input fields: "Title required" with the text "2019 PFF Walk" and "Description required" which is currently empty. At the bottom of the form, there is a blue button that says "Connect to Facebook" and a link that says "Not now".

A screenshot of a Facebook fundraiser page for the "2019 PFF Walk". The page is titled "2019 PFF Walk" and is for the Pulmonary Fibrosis Foundation, created by Jackie Williams. The page shows a progress bar for donations, with "\$0 raised of \$250" and "Be the first to donate!". There are buttons for "Donate", "Share", and "More". The page also features a "Fundraiser Progress" section with statistics for "0 donated", "0 invited", and "0 shared". There is an "Invite Friends" section with a search bar and an "Invite" button. A "Share Update" section is also visible, along with a "Fundraiser Link" section that provides a URL: "https://www.facebook.com/donate/45372541546".

- From there, you will be taken to your Facebook fundraiser where you can **make a self-donation, invite your friends to donate, share your fundraiser, and update the cover photo!**

11. The fundraiser end date will default to five years from when it begins. To change it, click on “More” and then “Edit Fundraiser.” From there, you can change the end date.



12. Facebook donations will show up on your fundraising page, listed as “Facebook donor” (unfortunately, we do not get donor details from Facebook and therefore cannot list individual donor names). These donations will count toward your goal and will help your thermometer rise!

## My Supporters

Most Recent

Top Donors

Facebook Donor

\$20.00

3 weeks ago

Facebook Donor

\$5.00

3 weeks ago

For further questions or technical support, contact Sarah Eiden

[seiden@pulmonaryfibrosis.org](mailto:seiden@pulmonaryfibrosis.org) – 312.265.6909