HOW TO REGISTER FOR A PFF WALK ON QGIV:

1. Click on one of the two “PFF Walk Locations” buttons on the PFF Walk Page to find a list of all walk locations.

2. On the next page, you will see a list of all PFF Walk locations. Click on View Page on the walk site of your choosing to register, then click on register for this event on the next page.

3. Click on Register, enter your email and click continue to get your registration started!
HOW TO REGISTER FOR A PFF WALK ON QGIV:

4 If it is your first time on the site, you will need to create an account. You can create a new account using your email address, Facebook, or Google; just enter your credentials on this screen and click **create my account**. If you already have an account, you will receive a message that you can register using your existing log in information.

5 **Join a team:** If you were recruited by someone to walk, click the “join a team” button, search for the team name and proceed with your registration.

**Create a team:** Recruit your friends, family, colleagues, and neighbors to walk with you! Click the “create a team” button to get started.

**Individual Fundraiser:** If you are planning on walking by yourself, you can register as an individual fundraiser. If you change your mind, you can create a team later by emailing Emily at esmith@pulmonaryfibrosis.org.

**Virtual Walker:** Can’t make it but, you want to join a team that is walking? No problem! You can still join in on the fun as a virtual walker. Simply select virtual walker and we’ll share ways you can engage with us on social media on walk day (You will find this option once you join a team, create a team or register as an individual).
HOW TO REGISTER FOR A PFF WALK ON QGIV:

6 Enter your personal information.

7 Complete additional information to help us get to know you and support your efforts better! Set your personal fundraising goal (this can always be changed or increased later), make a self-donation, and provide your employers name and connection to PF. Making a self-donation shows your commitment and will help get a jump start on your fundraising!

8 If you would like to add additional registrants (ex: children or spouse), now is the time to do it! If not, review your registration and you are done! You will receive a confirmation email shortly with instructions on how to personalize you page. If you didn’t receive it, check your spam or contact us and we can help you.
HOW TO REGISTER FOR A PFF WALK ON QGIV:

9 From the registration confirmation page, you will have the opportunity to connect your page to a Facebook fundraiser. By linking to Facebook, you will be able to raise funds directly from your Facebook page and those gifts will count towards your goal on your Walk fundraising page! (please note that donations to your walk fundraising page will not show on your Facebook fundraiser).

10 Facebook will prompt you to allow the Pulmonary Fibrosis Foundation access to your fundraisers and then will ask you to create a title and share your story. Be sure to include a short blurb - this is your opportunity to tell your Facebook friends and family why you’re walking and ask for their support!

11 From there, you will be taken to your Facebook fundraiser where you can make a self-donation, invite your friends to donate, share your fundraiser, and update the cover photo!
The fundraiser end date will default to five years from when it begins. To change it, click on “More” and then “Edit Fundraiser.” From there, you can change the end date.