

# Pulmonary Fibrosis

## FOUNDATION

### QGiv FAQs – Team PFF

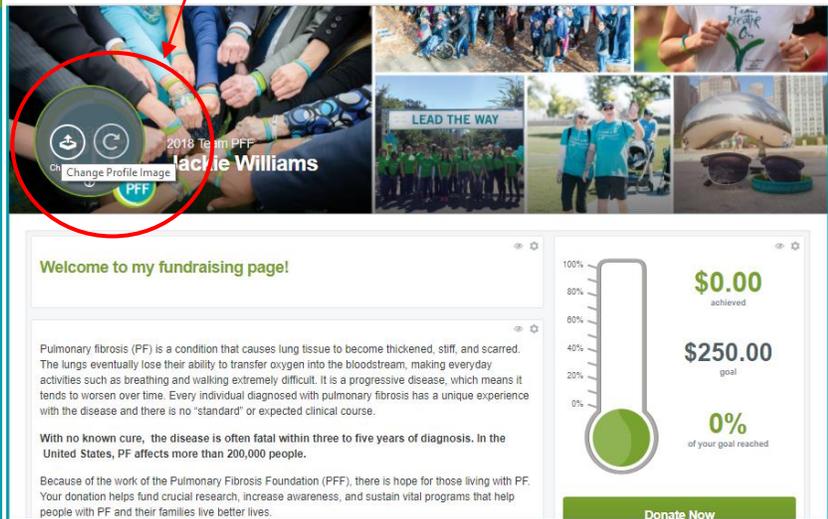
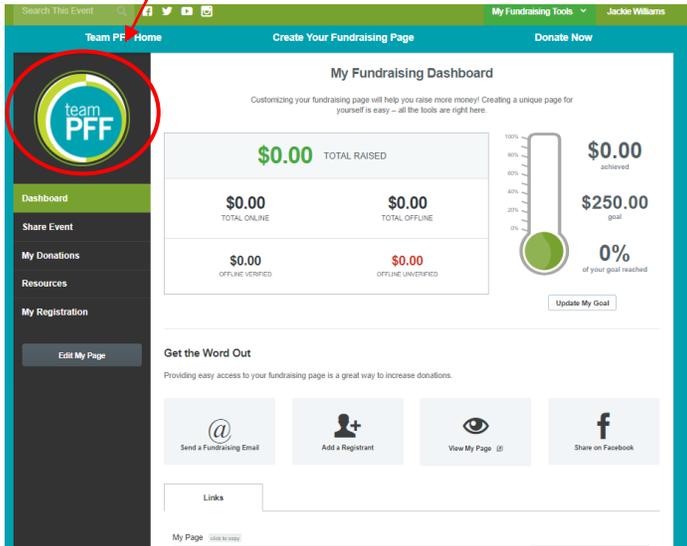
#### 1. How do I log in to my page?

Click [here](#) to enter your login information, see your progress, and update your page.



#### 2. How do I change my picture?

From either your fundraising dashboard (left) or your team page (right), hover your mouse over the profile picture until you see the **“Change Profile Image”** button appear. Click on this button to upload a new photo.

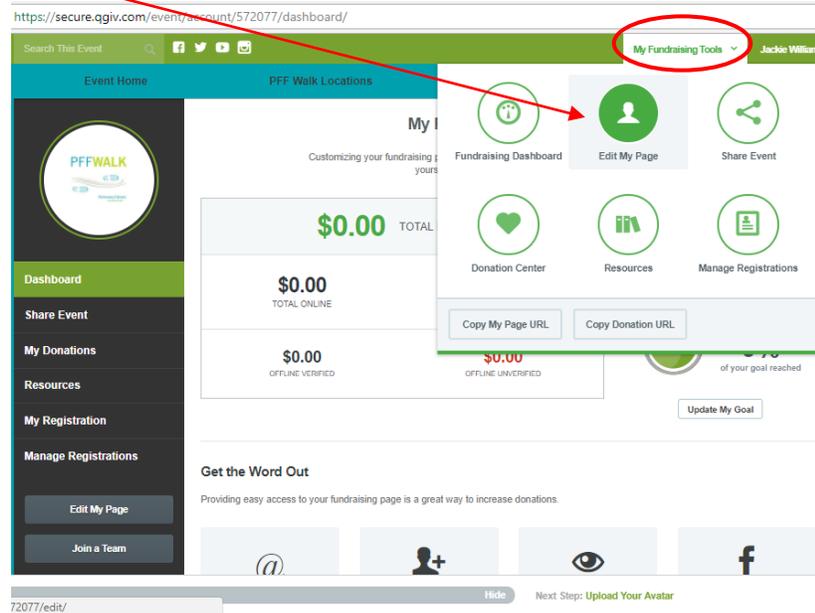


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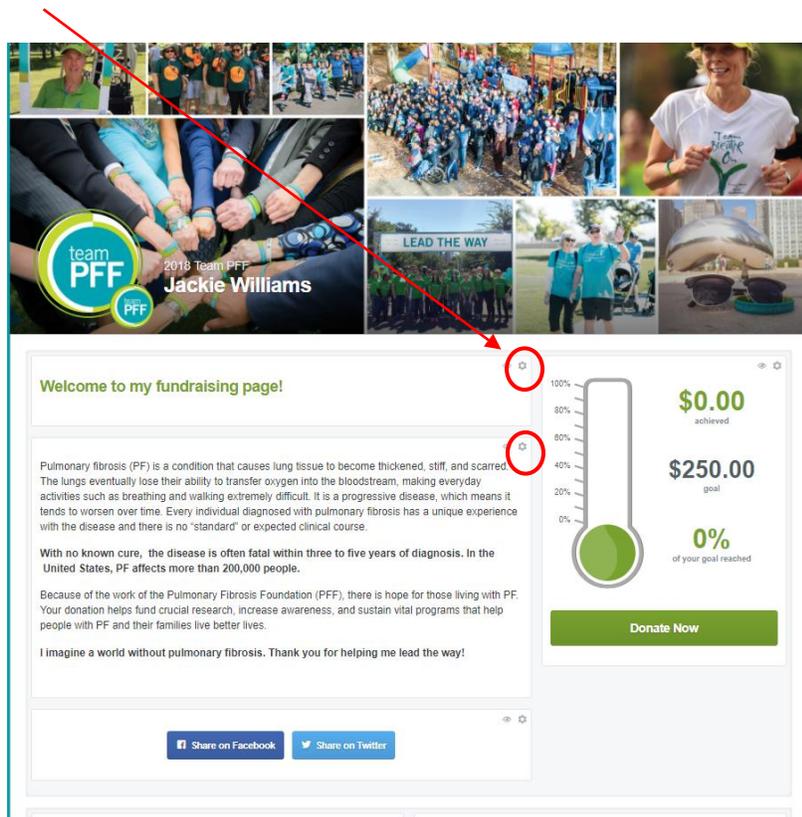
### 3. How do I edit my page?

When you are logged in, it should automatically bring you to your main dashboard. From there, hover over **"My Fundraising Tools"** in the top right corner and click on **"Edit My Page"**.



### 4. How do I change or add to the prepopulated language on my page?

Click the **cog icon** in the section that you want to edit and enter your updated content.



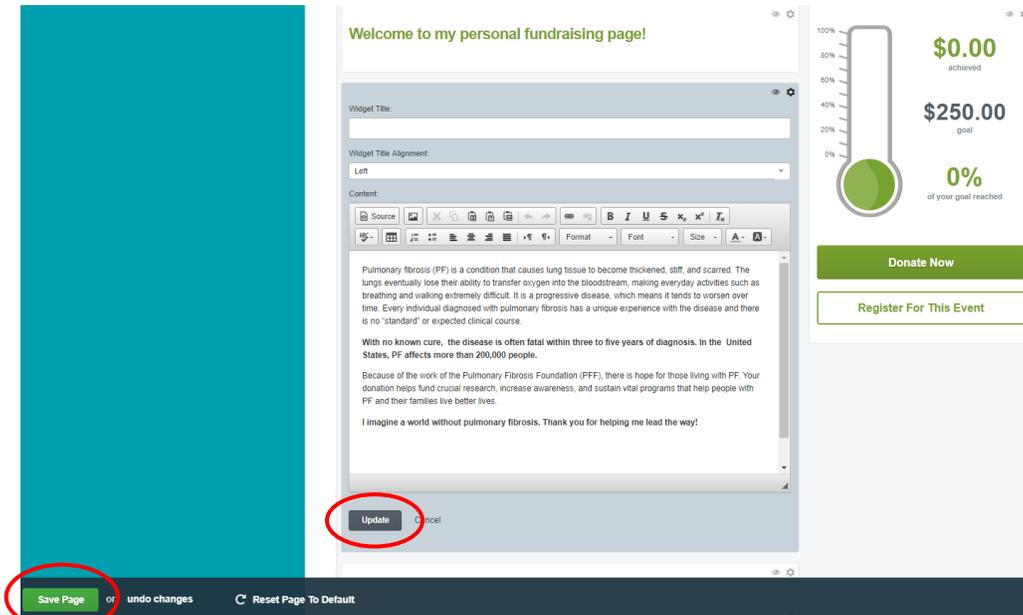
5. I'm

making

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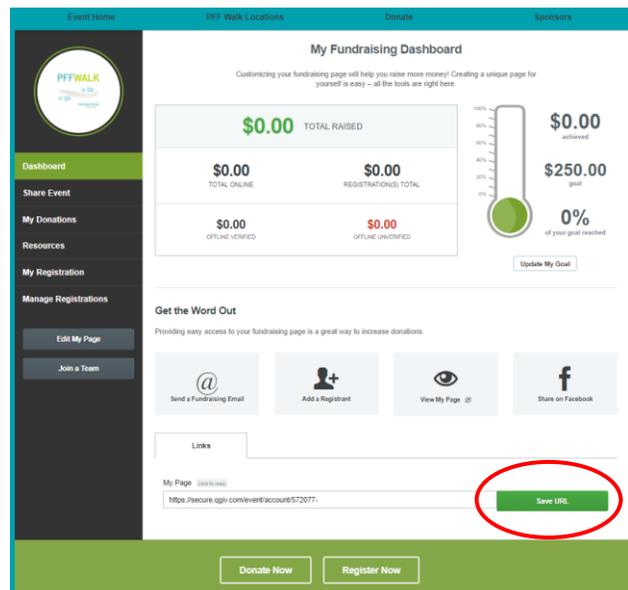
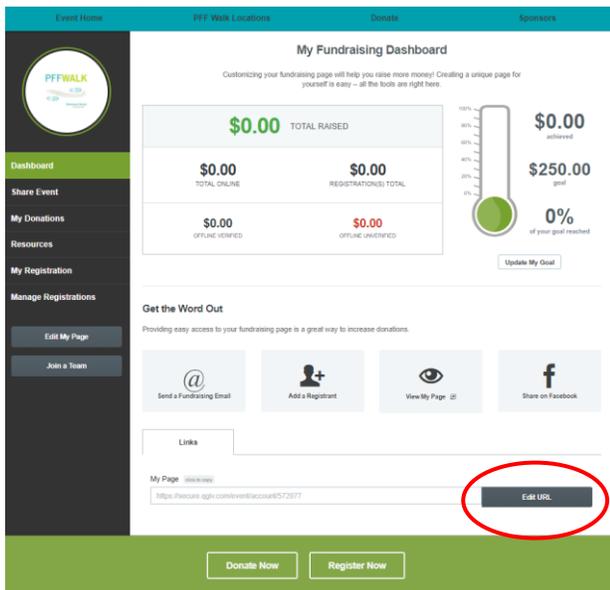
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**changes on my page and clicking “update” but my changes aren’t saving - help!**  
You must click **“Update”** in the section you are editing **and** the green **“Save Page”** button on the bottom of the page before exiting the Event Builder.



### 6. How do I customize my team or personal page URL?

At the bottom of the page on your Fundraising Dashboard, it lists your link. Click **“Edit URL”** and type in the custom link. Don’t forget to click **“Save URL”** when you’ve finished updating it.



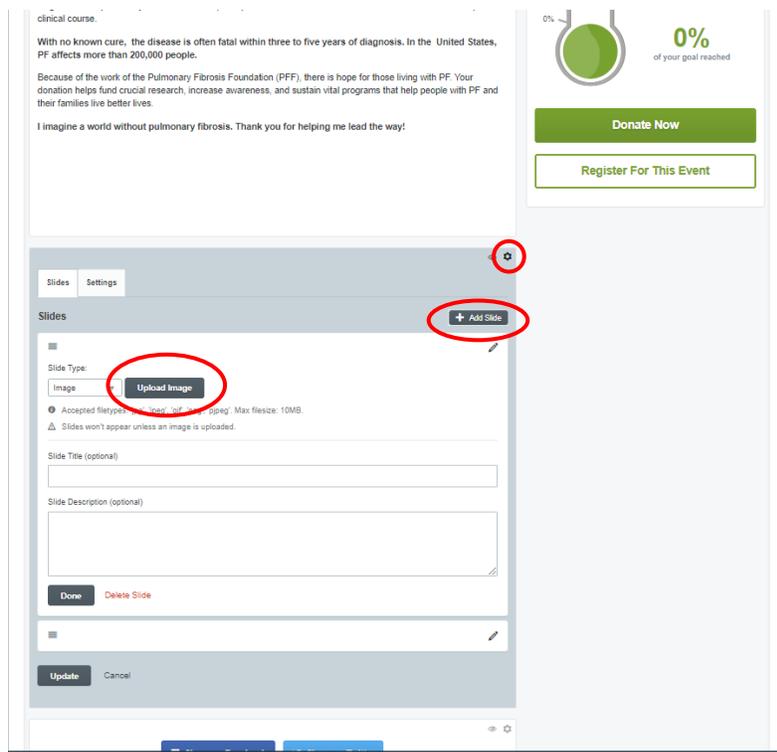
### 7. How do I add photos?

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There is a widget below the main section (Info about PF and PFF). Click on the **gear icon**, then click on **“Add Slide.”** From there, you can click on **“Upload Image”** and insert your photos.

Don't forget to click **“Update”** and the green **“Save Page”** button at the bottom of the page when you're done editing.



8. **How can I update my goal?**  
From your **Fundraising Dashboard**, click on **“Update My Goal”** under the thermometer. After you have entered your new goal, click **“Update”** to save it.

